

### Contact

• 123 Anywhere St., Any City, ST 12345

hello@reallygreatsite.com

in @reallygreatsite

## **Skills**

**Project Management** 

**Problem Solving** 

Creativity

Leadership

# Adeline Palmer

VOLLEYBALL COACH

## Education

Masters in Product Design

Jan 2016 -Dec 2017

### **Really Great University**

· Post Graduated in Graphics Designing.

• Gained extensive training.

BA in Product Design

Dec 2012 -Dec 2016

### **Really Great University**

• Academic Excellence in Product Design, English and Mathematics.

# **Work Experience**

Really Great Company

Oct 2020 - Present

### **Creative Designer**

- Comes up with unique graphic designs for clients.
- · Works closely with the copywriting team.

Really Great Company

Sep 2019 - Aug 2020

### **Project Manager**

- Edited editorial photos for clients and magazines.
- Organization of files.

Really Great Company

Jan 2018 - July 2019

#### **Art Director**

- Worked on marketing campaigns for brands.
- · Handled multiple digital accounts.



# Adeline Palmer

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August 27, 2018

Mr. Bob Smith
Director of Athletics
University of Louisiana
Monroe, LA 71209

#### Dear Mr. Smith,

As a coach, one of the best feelings is to see the progression of my athletes, both on and off the field. Seeing them achieve their football and academic goals through their hard work and dedication is satisfying in so many ways. I am excited to see you that have an opening for the position of assistant coach for the football program at the University of Louisiana.

I am a former player, having played my collegiate career at Frostburg University where I also earned a bachelor's degree in Mathematics. I have also earned a master's degree in Sports Administration from Frostburg, and a second master's degree in Athletic Leadership from the Ohio State University.

My coaching journey started after I played my last game for Frostburg University. I earned an opportunity to be a Graduate Assistant with my alma mater. I then worked at Ohio University where I coached the slot receivers and running backs. We were a missed field goal away from winning the SOCON championship and being a part of the FCS Playoffs. Currently, I am interning at the Ohio State University with the athletic department and football program. I have worked with the RB's, while assisting with on-field responsibilities as permitted by current NCAA rules.

As a young coach, my goal is to help the program I'm working with reach new levels of success, while helping to develop young people who are prepared to be successful in their pursuits after college. Even with so many successes on the field, the most enjoyable aspect of my short career has been the relationships created with the student-athletes and the coaches that I've worked with.

Thank you for taking the time to consider my application. I welcome the opportunity to speak with you in person about my qualifications and experience in consideration for the position of Assistant Football Coach. Please feel free to contact any of my enclosed references. I appreciate your time and look forward to speaking with you.

Sincerely,

William Vasko